



Programme Code: -DPC/RTP/2025-26/11



MANAGEMENT DEVELOPMENT RESIDENTIAL PROGRAMME ON



VIGILANCE MANAGEMENT

From
4th to 9th
August 2025

At
Ooty-cum-Coorg
(TN)

ORGANISED BY



DELHI PRODUCTIVITY COUNCIL

Plot No.2, Institutional Area, Sector 9, Dwarka, New Delhi – 110077

Tel.:011-45575733-34,

Mob: 9818663122 / 9871737438

E-mail: dpctraining2020@gmail.com / dpc_1959@rediffmail.com

Website: www.delhiproductivitycouncil.com

ABOUT DELHI PRODUCTIVITY COUNCIL (DPC)

Delhi Productivity Council (DPC) is a non-for-profit autonomous Techno-Managerial organization, was established in 1959 and is affiliated with **National Productivity Council** (under the **Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Govt. of India**) and the **Delhi Administration, Govt. of N.C.T. of Delhi** for promoting productivity culture in India.

DPC has been providing consultancy and training services in the fields of Productivity, Vigilance, Human Resources Management, Information Technology, Finance, Security, Safety, etc., to the Government and Public & Private Sector Organization for almost six decades.

ABOUT THE PROGRAMME

Proper vigilance management is the key to good governance. The Central Vigilance Commission has been playing a pivotal role in inculcating ethical values and integrity in the public servants. The mission and vision of the CVC has been to promote integrity in the governance process by creation of a credible deterrence against corruption through prompt enforcement of anti-corruption laws and regulations; Undertaking effective preventive measures to minimize the scope of corruption and Raising public awareness to inculcate ethical values and reduce society's tolerance towards corruption.

When public sector employees are incompetent at work or engage in misconduct relating to the performance of their duties, employers may seek to discipline those employees, either to correct their behavior or to service. Employers, however, are bound by specific laws and court decisions that relate to the procedural and substantive requirements to effect discharge or other disciplinary penalties.

Although there is increased public and judicial scrutiny in this area, the notion that public employees may be disciplined or separated from public service only under the most extreme circumstances, and solely for the gravest offenses, is utterly untrue. The same reasons which are generally acceptable for disciplining employees in private industry may be the basis for discipline in public service – although in public service specific due process procedures must be followed and the employer's actions are subject to broader review.

CONTENTS

- Overview of Anti-corruption scenario in India.
- Institutional and Legal set up in India for Vigilance Management.
- CVC: Role, Power and Functions.
- CBI: Role, Power and Functions.
- Salient Features of Prevention of Corruption Act 1988 and Amendment of 2018.
- Role and Functions Expected of Chief Vigilance Officers.
- Complaint handling and processing in an organization.
- Whistle blower mechanism in India.
- Conduct Rules-an overview.
- Misconduct in service-Vigilance & Non-Vigilance.
- Vigilance Investigation and preparation of Report.
- Processing of CVOs recommendations.
- Role of Disciplinary Authorities.
- Procedures for disciplinary actions-penalties.
- Procedures for conducting departmental enquiries and preparing charge sheets.
- Implementation and effect of major and minor penalties.

PARTICIPANTS LEVEL

The Programme is meant for Employees across all levels (Junior, Middle & Senior) Executives, Managers, Officers, Engineers, Under Secretaries, Section Officers, Dealing Assistants, etc., from Vigilance & Officers handling disciplinary action matters, Finance, Administration, Security, Projects, HR, Purchase, Commercial, Personnel departments, PS/PA, Stenographer working in Ministries, Central Govt. Offices / State Govt. or Public & Private Sector Undertakings, Subordinate Offices of the GoI., Union Territories, Nationalized Banks & Financial Institutions, Boards, Administrative Bodies & Cooperative Sectors and others who are directly involved with prevention of corruption and keeping the organization clean of corrupt elements.

COMPLETION CERTIFICATE

A completion certificate will be given to the participant(s) at the end of the programme.

VENUE, DATE & TIME

Venue: Ooty-cum-Coorg (TN)

Date: 4th to 9th August 2025

Check in time: 12 noon on 4th August 2025 &

Check-out time: 10:00 a.m. on 9th August 2025

PROGRAMME FEE

1. FEE FOR RESIDENTIAL PARTICIPANT(S)

For Member(s) of DPC – Single Basis	For Non-Member(s) of DPC – Single Basis
Rs.75,000/- plus GST@18% per participant	Rs.78,000/- plus GST@18% per participant

2. FEE FOR NON-RESIDENTIAL PARTICIPANT(S)

Fee for Non-Residential – Rs. 52,500/- plus GST@18% per participant

3. FEE FOR TWIN SHARING BASIS

Fee for Twin Sharing – Rs. 45,000/- plus GST@18% per participant

Note - * Bulk Nomination(s) for 5 or more participants – 1 Participant is complementary.

FACILITIES & SERVICES

(I) RESIDENTIAL PARTICIPANTS:

- Participants will get room, bed tea (in room service), breakfast, lunch, dinner and tea during programme time, Programme Kit & Sightseeing.
- Extra's in Room Services to be paid by the Participants to the hotel directly. Services like STD calls, Laundry, Drinks / Mineral Water, Snacks, Food in Room & Extra Bed, etc.
- Participants **accompanying the spouse** will have to pay extra **Rs. 3000/- per day inclusive (all Meals)** directly to the hotel.
- Participants will have to make their **own travel arrangements to reach the programme venue.**
- For Check-in before and check-out after the programme dates, the extra Hotel charge will be borne by the Participants.

NOTE: Kindly carry your photo ID for self and family (if accompanying)

(II) NON-RESIDENTIAL PARTICIPANTS:

- Participants will get programme Kit, Lunch, Tea during programme sessions and Sightseeing.

(III) AIRPORT TRANSFER: To be arranged by the participants at their own cost.

REGISTRATION FOR THE PROGRAMME

Please send us the name(s) of the participant(s) through electronic remittances i.e., e-mail at: **dpctraining2020@gmail.com** / **dpc_1959@rediffmail.com** along with the participant(s) fee as per following –

MODE OF PAYMENT

- The fee may preferably be transferred by Bank Draft/Cheque/RTGS/NEFT/IMPS/ECS in favour of Delhi Productivity Council to our A/c. No. 1502002100002418 with Punjab National Bank, Dwarka, Sector-10, New Delhi – 110075.
- IFSC Code: PUNB0444700 & MICR CODE 110024244, CURRENT A/c Type.
- DPC PAN CARD NO.: AAATD0844P
- GSTIN NO.: 07AAATD0844P1ZJ

The participation fee is non-refundable once the nomination(s) is confirmed. However, substitutions can be made, or the fees can be adjusted against future nominations. DPC reserves its right to cancel or postpone the programme for any reason whatsoever and in such case of cancellation / postponement any fees paid to DPC shall be refundable in full or can be carried forward for adjustment against nominations to future programme(s).

Please feel free to contact for any Query at below address –

PLEASE ADDRESS YOUR ENQUIRIES TO:

Shri Sanjeev Bhardwaj,
Asst. Director (Training),
C/o DPC Institute of Management,
Plot No. 2, Institutional Area,
Sector – 9, Dwarka, New Delhi – 110077
Mob: 9818663122

LAST DATE FOR RECEIVING NOMINATIONS: 28TH JULY 2025.

For the best outcome, we intend to limit the programme intake to 15 participants and therefore request you to send your nominations at the earliest.



DELHI PRODUCTIVITY COUNCIL

(A tripartite autonomous organization under NPC & Delhi Admn., Govt. of NCT of Delhi)

Plot No.2, Institutional Area, Sector 9, Dwarka, New Delhi – 110 077.

Tel. No. 011-45575733, 45575734

E-mail – dpctraining2020@gmail.com / dpc_1959@rediffmail.com

APPLICATION FORM FOR NOMINATIONS

Title of Programme: Vigilance Management

Programme Code: DPC/RTP/2025-26/11

Programme Date: 4th to 9th August 2025

Programme Duration: 6 Days & 5 Nights

Location: Ooty-cum-Coorg (UT)

Details of Nominated Participation:

S. No.	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for Correspondence

Details of Nominating Authority:

Name:

Designation:

Organization:

Address:

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (RTGS/NEFT Details like Cheque / DD no.):

Payment Particulars -

ECS Payment Details: Punjab National Bank, Dwarka, Sector-10, New Delhi Branch;
A/c No. 1502002100002418, IFSC Code: PUNB0444700

In case of ECS Payment, the payment details should be intimated accordingly along with UTR number.

DD/Cheque should be drawn in the name of Delhi Productivity Council payable at New Delhi.

Programme Fees per Participant plus GST to be paid in advance.

PAN No. AAATD0844P

GSTIN: 07AAATD0844P1ZJ



Delhi Productivity Council

Plot No.2, Institutional Area, Sector 9,

Dwarka, New Delhi – 110077

Mob: 9818663122, 9871737438

Tel.:011-45575733-34,

E-mail: dpctraining2020@gmail.com / dpc_1959@rediffmail.com

Website: www.delhiproductivitycouncil.com